

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, JULY 10, 2003 - 8:15 A.M.
COUNTY-CITY BUILDING - ROOM 113**

AGENDA ITEM

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| 1 | | APPROVAL OF STAFF MEETING MINUTES FROM <u>THURSDAY, JUNE 26, 2003</u> |
| 2 | | ADDITIONS TO AGENDA |
| 3 | 8:15 am | COMMISSIONER MEETING REPORTS - See Item No. 18 |
| 4 | 8:30 am | BUDGET WORKING SESSION - Dave Kroeker, Budget and Fiscal Officer |
| 5 | 9:00 am | BOARD OF EQUALIZATION REFEREE PROCESS - Tom Kubert, Great Plains Appraisal |
| 6 | 9:30 am | REVIEW OF PURCHASING POLICIES (LB 41) - Vince Mejer, Purchasing Agent; Kathy Smith, Assistant Purchasing Agent |
| 7 | 10:00 am | TRANSPORTATION ENHANCEMENT PROGRAM APPLICATION (JAMAICA NORTH TRAIL) - Terry Genrich, Natural Resources Manager |
| 8 | 10:15 am | LOCAL LAW ENFORCEMENT BLOCK GRANT - Terry Wagner, County Sheriff |
| 9 | 10:30 am | AIR POLLUTION PROGRAM - Scott Holmes, Environmental Health Division Chief; Rick Thorson, Environmental Health Assistant Chief |
| 10 | 11:00 am | LABOR NEGOTIATIONS & PENDING LITIGATION - Georgia Glass, Personnel Director; John Cripe, Classification & Pay Manager; Diane Staab, Deputy County Attorney |
| 11 | 11:15 am | SALARY INCREASE FOR UNREPRESENTED EMPLOYEES - Georgia Glass, Personnel Director |
| 12 | 11:30 am | WORKSTATIONS AT TRABERT HALL FOR ICCU CONTRACT - Sheryl Schrepf, F3 Director |
| 12 | - 1:30 pm | BREAK |

13 1:30-3:00 pm **ROUNDTABLE DISCUSSION RE: JUVENILE & ADULT JUSTICE SYSTEM SERVICES**

14 **ACTION ITEMS**

- a. Microcomputer Request C#2003-223 for \$2,942.10 from the Juvenile Probation Budget for 13 Microsoft Windows XP Upgrades
- b. Payment of Entry Fees for Winning with Wellness
- c. Inclusion of Wellness Newsletter with Paychecks (July 17, 2003)
- d. Application for Long-Term Disability Policy (Sheriff Deputies are included)
- e. Furnishing Request from Community Corrections (\$12,427.60)
- f. Letter to Nebraska Jail Standards Board
- g. Hiring Request from Community Mental Health Center for:
 1. Two Emergency Services Workers; and
 2. One Mental Health Specialist
 - a. Correction of Clerical Error on Contract C-03-0353

15 **CONSENT ITEMS**

16 **ADMINISTRATIVE OFFICER REPORT**

- a. Saline Wetland Conservation Plan (Adoption on Tuesday, July 15, 2003)
- b. Indigent Screener
- c. Reappointment of Larry Hudkins to the Lincoln-Lancaster County Public Building Commission
- d. Joint Receptionist for County Board and City Council and Modification of Workstation for County Board Secretary
- e. Entertainment Study Update
- f. Pension Update
- g. Letter from Appleseed Center re: General Assistance Procedures
- h. Letter from Lincoln Airport Authority re: Grant Application to Small Community Air Service Development Program (U.S. Department of Transportation)
- i. Invitation to Press for Food Drive BBQ on July 11, 2003
- j. RFP for Shelving at Records Center
- k. Appointment of Dan Marvin to the Planning Commission
- l. Request from Lincoln-Lancaster County Ecological Advisory Committee to Have a Page on County Website
- m. Request to Set Common Meeting on July 24, 2003 from 1:00 to 3:00 p.m.

17 **PENDING**

18

DISCUSSION OF BOARD MEMBER MEETINGS

- a. **Railroad Transportation Safety District** - Hudkins, Schorr, Stevens
- b. **F³ Convenors** -Schorr
- c. **Public Building Commission** - Hudkins, Workman
- d. **Monthly Meeting with Mayor Seng** - Heier, Stevens
- e. **Budget Monitoring Committee** - Hudkins, Stevens
- f. **Board of Health** - Hudkins

19

SCHEDULE OF BOARD MEMBER MEETINGS

- a. **Information Services Policy Committee** - Thursday, July 10, 2003 at 1:00 p.m., at the County-City Building, Room 106 - Stevens
- b. **Region V Governing Board** - Monday, July 14, 2003 at 9:30 a.m., at Region V Systems, 1645 "N" Street, Suite A - Heier
- c. **LIBA Budget Monitoring Committee** - Tuesday, July 15, 2003 at 7:30 a.m. at Terrace Grill - Stevens, Workman
- d. **Monthly Meeting of PBC Chair & Vice-Chair and Mayor Seng** - Tuesday, July 15, 2003 at 10:00 a.m., at the County-City Building, Mayor's Office - Hudkins
- e. **Ecological Advisory Committee Tour of Eastern Lancaster County** - Tuesday, July 15, 2003 from 4:00 to 8:00 p.m., departing from Kuklin Pool parking lot - Heier

20

INVITATIONS TO BOARD MEMBERS

- a. **Press Conference Previewing the New Chamber of Commerce Logo and Marking Concept for Lincoln** - Friday, July 11, 2003 at 9:00 a.m., at the Lincoln Chamber of Commerce, 1135 "M" Street, Suite 200
- b. **Welcoming Receptions for FAM Tour** - Friday, July 11, 2003 at noon at the Airport AND from 3:30 to 5:30 p.m., at James Arthur Vineyards, 2001 W. Raymond Road
- c. **Mid-Americruise Volunteer Thank-you Party** - Monday, July 14, 2003 from 6:00 to 8:00 p.m., at State Fair Park, East End of Grandstand, Level 4
- d. **Kick Off and Ribbon Cutting for the New Mobile Environmental Education Center** - Wednesday, July 16, 2003 from 3:00 to 4:00 p.m., at Midland Recycling, 400 "J" Street
- e. **Restoring Fathers to Families and Communities Luncheon** - Thursday, July 31, 2003 at 11:30 a.m., at Windsor Stables Reception Centre, 1024 "L" Street
- f. **Working Session: Governor's Transportation Task Force** - Thursday, July 31, 2003 at 1:00 p.m., at the Lincoln Chamber of Commerce, 1135 "M" Street, Suite 200

- 21 CORRESPONDENCE TO THE COUNTY BOARD
- 22 CORRESPONDENCE FROM THE COUNTY BOARD
- 23 PUBLIC RELATIONS
- 24 AGENDA ITEMS FOR COUNTY BOARD MEETING OF
TUESDAY, JULY 15, 2003
- 25 EMERGENCY ITEMS AND OTHER BUSINESS